

REQUIREMENTS FOR
LIBRARY-MEDIA SPECIALIST, K-12 ENDORSEMENT

ARIZONA DEPARTMENT OF EDUCATION – CERTIFICATION UNIT

➤ **Library-Media Specialist Endorsement**

The endorsement shall be automatically renewed with the certificate on which it is posted.

Requirements for the Library-Media Specialist endorsement are:

1. Completed [Application for Endorsement](#)
2. Appropriate fee (see Application for Endorsement)
3. One of the following:
 - A. A photocopy of your valid Arizona **IVP** fingerprint card (plastic) issued on or after January 1, 2008.
 - OR -
 - B. A photocopy of your valid Arizona fingerprint clearance card (plastic) issued prior to January 1, 2008.

***NOTE:** Effective January 1, 2008, per Arizona State Statute A.R.S. § 15-106, an applicant who applies for a teaching certificate shall submit an **Identity Verified Prints (IVP)** Fingerprint card. "Non-IVP" Arizona fingerprint clearance cards issued on or after January 1, 2008 will **NOT** be accepted.*

4. A valid Arizona Elementary, Secondary or Special Education certificate.
5. A passing score on the School Library Media Specialist portion of the Arizona Educator Exam ([NES or AEPA](#)). A Master's degree in Library Science may substitute for a passing score on the Arizona Educator Exam.
6. **One year** of verified full-time teaching experience. Submit a [Verification of Teaching Experience](#) form signed by the District Superintendent or Personnel Director to verify teaching experience.